

MINUTES OF THE
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS
ANNUAL ORGANIZATIONAL MEETING HELD ON JANUARY 5, 2004
(Approved January 19, 2004)

The Board of Supervisors held their annual organizational meeting on Monday, January 5, 2004. Present for the meeting were supervisors David Leinbach, Robert Preston and W. Atlee Rinehart. Also, in attendance were John A. Koury, Jr., Township Solicitor and Casey LaLonde, Township Manager and Brady Flaharty of ARRO Consulting, Inc. Mr. Leinbach called the meeting to order at 7:00 p.m. and the pledge of allegiance was recited.

1. AFFIRMATION OF THE BOARD OF SUPERVISORS

Mr. Preston moved to appoint Mr. Leinbach as Chairman, himself as Vice Chairman and Mr. Rinehart as Member. Mr. Rinehart seconded the motion. The motion carried unanimously.

2. AFFIRM SUPERVISORS EMPLOYED BY THE TOWNSHIP

Mr. Preston moved to affirm Mr. Rinehart's 'as needed' part-time township employee status being the only supervisor employed by the township. Mr. Leinbach seconded the motion. The motion carried. Mr. Rinehart abstained due to conflict of interest.

3. APPOINTMENTS TO OFFICE

Mr. Preston moved to appoint Mr. LaLonde to the position of Township Manager. Mr. Rinehart seconded the motion. The motion carried unanimously.

Mr. Rinehart moved to appoint Mr. Preston to the positions of Secretary and Treasurer. Mr. Leinbach seconded the motion. The motion carried unanimously.

4. ESTABLISHED THE AMOUNT OF THE TREASURER'S BOND

Mr. Preston moved to establish the amount of the Treasurer's Bond at \$400,000. Mr. Rinehart seconded the motion. The motion carried unanimously.

5. OTHER APPOINTMENTS

Mr. Leinbach moved to approve the following appointments. Mr. Rinehart seconded the motion. The motion carried unanimously.

Mr. John A. Koury, Jr. to position of Township Solicitor

Mr. Brady Flaharty of ARRO Consulting, Inc. as Township Engineer

Mr. Christopher Paff of ARRO Consulting, Inc. as Code and Zoning Enforcement Officer

Mr. Christopher Paff of ARRO Consulting, Inc. as Building Inspector

Mr. Ray Kolb as Driveway Inspector

Mr. Herman Lederer, Sr. to Vacancy Board Chairman

William Moore, Jr. to the Zoning Hearing Board

Ms. Sharon Cossaboon, Mr. Scott Bowie, Ms. Denise Bowie, and Ms. Virginia Ann Keen to the Historical Commission

Ms. Page Gowen, Ms. Carol Tucci, and Ms. Kathy Bickel to the Parks and Recreation Committee

Mr. Harold Kulp to the Planning Commission

Mr. David Heim to Citizen-at-Large to the Federation of Northern Chester County Communities and Mr. Rinehart as the Supervisor representative to the Northern Federation

Mr. Robert Preston to Voting Delegate to PSATS Annual Convention

Mr. David Leinbach to Pottstown Area Regional Council of Governments

Mr. David Leinbach to Pottstown Metropolitan Area Regional Planning Commission

Mr. Atlee Rinehart to Police Liaison

Mr. Robert Preston to Road Department Liaison

Mr. David Leinbach to General Staff Liaison

6. SELECT DEPOSITORIES FOR THE TOWNSHIP'S FUNDS

Mr. Preston moved to continue to have National Penn Bank as the depository for the township's funds. Mr. Rinehart seconded the motion. The motion carried unanimously.

7. ESTABLISH REGULAR MONTHLY MEETING LOCATION, DATES AND TIMES

Mr. Preston moved to establish the Board, Committee and Commission meeting dates, times and location as listed except for exception where the April 19, 2004 Board of Supervisors workshop meeting will not be held. Mr. Rinehart seconded the motion. The motion carried unanimously.

8. DETERMINE HOLIDAYS FOR NON-UNIONIZED TOWNSHIP EMPLOYEES

Mr. Rinehart moved to establish holidays for non-unionized township employees as presented. Mr. Preston seconded the motion. The motion carried unanimously.

9. SET FEE SCHEDULE AND MILEAGE REIMBURSEMENT

Mr. Leinbach moved to adopt Resolution 2004-1 accepting the 2004 fee schedule as amended. Mr. Preston seconded the motion. The motion carried unanimously.

Mr. Leinbach requested the ordinance and the fee schedule in reference to alarm fees concur.

Mr. Preston moved to set the mileage reimbursement at the current IRS standard. Mr. Rinehart seconded the motion. The motion carried unanimously.

Mr. Leinbach moved to opt in to the Universal Building Code (UBC) to allow the township to use own resources and control inspections. Mr. Preston seconded the motion. The motion carried unanimously.

Mr. Preston moved to adopt the International Building Code (IBC) 2000. Mr. Leinbach seconded the motion. The motion carried unanimously.

10. PASS RESOLUTION ON EMS TERRITORIES FOR AMBULANCE SERVICES

Mr. Roger Kolb expressed concerns of timeliness of ambulance responses. Passing of resolution on EMS territories for ambulance services was tabled to the January 19, 2004 workshop.

11. ADJOURNMENT

Mr. Preston moved to adjourn the annual organizational meeting adjourned at 7:20 p.m. Mr. Rinehart seconded the motion. The motion carried unanimously.

Respectfully submitted,

Robert F. Preston,
Township Secretary/Treasurer